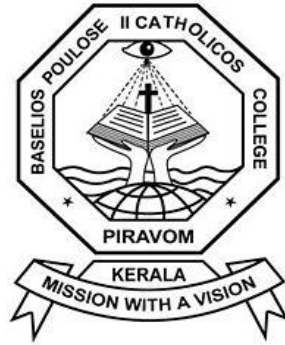


# Annual Quality Assurance Report (AQAR)

2017 -18



**Baslios Poulose II Catholicos College,  
Piravom- 686 664**



**राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्**

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

# The Annual Quality Assurance Report (AQAR) of the IQAC

## Part – A

AQAR for the year (for example 2013-14)

2017-18

### I. Details of the Institution

1.1 Name of the Institution

Baselios Poulouse II Catholicos College,  
(BPC College), Piravom.

1.2 Address Line 1

Baselios Mount

Address Line 2

Mulakkulam North

City/Town

Piravom

State

Kerala

Pin Code

686664

Institution e-mail address

principal@bpccollege.ac.in

Contact Nos.

0485-2243474, 2243424

Name of the Head of the Institution:

Dr. Tiji Zachariah, Principal

Tel. No. with STD Code:

0485-2265400

Mobile:

9495383403

Name of the IQAC Co-ordinator:

Dr. Jobin Abraham

Mobile:

9847437898

IQAC e-mail address:

iqacbpc@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner-bottom  
of your institution's Accreditation Certificate)

EC/63/A&A/30 dated 23-03-2013

1.5 Website address:

www.bpccollege.ac.in

Web-link of the AQAR:

[www.bpccollege.ac.in/iqac/aqar2017-18.pdf](http://www.bpccollege.ac.in/iqac/aqar2017-18.pdf)

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	A	3.14	2013	5
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

11/09/2010

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2013-14 submitted to NAAC on 30/03/2016
- ii. AQAR 2014-15 submitted to NAAC on 31/03/2016
- iii. AQAR 2015-16 submitted to NAAC on 28/03/2017
- iv. AQAR 2016-17 submitted to NAAC on 29/12/2017
- v.

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid +Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI(Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

.

1.11 Name of the Affiliating University (for the Colleges)

Mahatma Gandhi University,  
Kottayam, Kerala

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC- CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other ( <i>Specify</i> )	<input type="text" value="Minority Status"/>
UGC-COP Programmes	<input type="text"/>		

**2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="16"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="00"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="00"/>
2.9 Total No. of members	<input type="text" value="22"/>
2.10 No. of IQAC meetings held	<input type="text" value="05"/>

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

- CHALLENGES AND NEW AVENUES FOR QUALITY SUSTENANCE.
- HEALTHY RELATIONS.

2.14 Significant Activities and contributions made by IQAC

- College website revamped to suit to the new requirements in dynamic form.
- Encouraged teachers to engage in extended academic activities such as journal/book publications.
- Commenced NPTEL Certificate courses and proposed time slot for MOOC.
- Took steps for simplifying TC issue process of students.
- Organized regular IQAC and sub-committee meetings, where detailed discussion on curricular and co-curricular aspects were done.
- Took initiatives to commence **Online Courses** and ensured that several staff/ students enrolled.
- Organized academic audit and retreat for introspection and future planning.
- Conducted orientation for fresher's at the time of Degree/PG course commencement.
- Strengthened tutorial group system (Mentoring system).
- Took active initiative on starting two journals
  - I. *Journal of Science and Technology.*
  - II. *Journal of Humanities, Social Science and Management Studies*
- Organized merit day-2018 for recognising achievers.
- Alumni annual meeting held on 26<sup>th</sup> Dec 2017.
- NCC engaged in several extensional activities, which brought home National Award for NCC Officer, Dr. Sushan P.K.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
Student orientation	<ul style="list-style-type: none"> <li>Organized training programs,</li> <li>Awareness class on Anti-Narcotics etc.</li> </ul>
Faculty enrichment	<ul style="list-style-type: none"> <li>Introduced Online courses</li> <li>Organized one day academic audit.</li> <li>Seminar organized.</li> <li>Mock visits to peer all departments deliver precise feedbacks.</li> </ul>
Initiatives to Promoted Research Aptitude	<ul style="list-style-type: none"> <li>Award-instituted for best innovative student project/ideas.</li> <li>Incentives for faculty</li> </ul>
Fulfilling social responsibilities.	<ul style="list-style-type: none"> <li>Observed days yoga day( June 21st)</li> <li>International day against drug abuse and illicit drug traffic(June 26th) etc.</li> </ul>
Go green initiative for minimizing environmental hazards.	<ul style="list-style-type: none"> <li>Solar lamp installed at various sites</li> <li>Plastic restriction in campus</li> <li>Tree planted.</li> <li>Promoted the use of Bio-fertilizers.</li> <li>Aquaponics system installed.</li> </ul>
Feedbacks taken from various stakeholders	<ul style="list-style-type: none"> <li>Feedback from students, Teachers</li> <li>Online Feedback collected from 'SHADOWS' - the Alumni form.</li> </ul>

2.16 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

The report was handed over to the Management before forwarding the same to NAAC. Management team studied the report and few suggestions, towards sustaining the quality, were provided for further planning and execution in the Institution. After incorporating such recommendations, the AQAR is finalised for submission.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG			2	
UG	5			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				1
<b>Total</b>	5		2	1
Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	7
Trimester	0
Annual	1

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(Annexure III)*

Mode of feedback: Online  Manual  Co-operating schools (for PEI)



1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Being an affiliated institution, the syllabus is set by the Mahatma Gandhi University. However, as there are eight Members in Board of Studies from the College, the institution has an active role in the University syllabus revision process. Syllabus for degree courses were revised in 2017, and majority of members on staff attended the syllabus revision workshops organized by the university.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Centre for online education for promoting online courses taken up by staff and students. MOOC centre, NPTEL, SWAYAM etc found a place. Dr. Santhosh P.Kuruvilla is the coordinator for the centre. This year almost 130 numbers of staff and students enrolled.

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
45	22	13	0	10

2.2 No. of permanent faculty with Ph.D.

12

2.3 No. of Faculty Positions Recruited (R) and Vacant(V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	0	0	0	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

4

0

0

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	1	9	8
Presented papers	3	3	0
Resource Persons	0	6	3

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Student centred learning and University exam preparation is given emphasis. Teachers use ICT for teaching. University question papers were discussed and are given as assignment work in order to introduce and accustom the students to the University question paper pattern and thereby eradicating prejudices and exam fear.

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Class tests and surprise testes are occasionally conducted. Before college closes for study leave, University examinations question papers are discussed to familiarize the students with question paper pattern and how to answer the questions.

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

9	3	12
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2.10 Average percentage of attendance of students

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2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		A (%)	B (%)	C (%)	D (%)	Passed (%)
B.C.A.	65	15.38	24.61	21.53	0	61.53
B.A.	31	9.67	25.80	9.67	0	45.16
B.Sc. Electronics	57	12.2	15.78	17.78	0	43.85
B.B.A.	64	12.5	43.75	14.06	1.5	71.87
B.Com.	47	27.65	27.65	25.53	2.1	82.97
M.Sc. Electronics	15	Result Awaited				
M.Sc. Computer Science	11	Result Awaited				

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC ensures that as soon as results are published by the University the result reaches the hands of every teacher. The teachers then have to perform result analysis of their subject to analyse and discover the overall performance of students in the previous semester examination. They are also instructed to report to the IQAC if any unprecedented downfall or deviation is found compared to the previous year, so that remedial actions could be initiated for eliminating future non-performances.

- Organized teacher enrichment and recreation programs.
- Encouraged to attend training programs. Registration fee partially or fully paid by the college.
- Teachers were encouraged to present research papers periodically.
- NPTEL course fee for students waived off for motivating to appear for examinations.

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	01
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	06
Others	

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	0	0	0
Technical Staff	5	0	0	0

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Reconstituted the Research Cell.
- Two peer reviewed journals were launched and invited papers for publication in the journal.
  1. The prescient – Journal of Science and Technology.
  2. The prescient – Journal of Humanities, Social Science and Management Studies
- Honoured **Mr. Saji Thomas**, a differently-abled person who developed indigenous helicopter, as a part of our effort to send the message ‘nothing is impossible if one has the desire’.
- Instituted **Shrishti Award** for financially helping innovative student project ideas.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	03		
Non-Peer Review Journals			
e-Journals			
Conference proceedings	03		

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		01			02
Sponsoring agencies		UGC			College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency  From Management of University/College   
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
01	01					

3.18 No. of faculty from the Institution who are Ph.D. Guides   
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="Nil"/>	State level	<input type="text" value="357"/>
National level	<input type="text" value="14"/>	International level	<input type="text" value="548"/>

3.23 No. of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="Nil"/>	State level	<input type="text" value="Nil"/>
National level	<input type="text" value="01"/>	International level	<input type="text" value="Nil"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>
NCC	<input type="text" value="27"/>	NSS	<input type="text"/>
		Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS students actively participated in Jaivam project launched by Mahatma Gandhi University.
- During the seven day camp our students visited several houses and imparted awareness on organic farming in the village of Pampady.
- Another important project was Aquaponics. Fish farming and vegetable garden were implemented and successfully harvested.
- P.G. students installed solar lamps in and around the College premises.
- Energy audit & energy conservation awareness.



## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	20 Acres	Nil		20 Acres
Class rooms	19	Nil		21
Laboratories	4	Nil		4
Seminar Halls	1	Nil		1
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

#### 4.2 Computerization of administration and library

Library is fully computerized. Student entry can be registered by reading their ID cards. Also facilities for searching book availability, book reservation via software are available.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	22514	3165764	544	128592	23057	3294356
Reference Books	785	30862	-	-	785	30862
e-Books	-	-				
Journals	10	10500	-	-	10	10500
e-Journals	N list	5000	N list	5900		
Digital Database	-	-	-	-		
CD & Video	911	9110	29		940	9110
Others (Manuscripts)	8	-	-	-	8	

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	163	99	Labs, Departments, Office, Library	20	0	10	18	16
Added	5	0		0	0	01	01	3
Total	168	99		20	0	11	19	19

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

Awareness and training sessions on using Internet and e-filing of income tax is imparted to non-teaching staffs.

Implemented E-Attendance, Student Portal and Parent Portal.

First years students, at the time of their joining, whoever does not have an email-id are assisted at NRC for creating new personal email-ids.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	50,000/-
ii) Campus Infrastructure and facilities	1500000/-
iii) Equipments	65000/-
iv) Others	
<b>Total :</b>	<b>1615000/-</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Students are well informed about services through multiple means such as College website, notices, announcements etc. At the beginning of the year there is an orientation class for students along with their parents where all useful information is imparted. In addition to this, every classroom is linked by public address system. Notice Boards are also used to display the important information.

#### 5.2 Efforts made by the institution for tracking the progression

Result analysis is done at subject-level, for finding the academic progression. Feedbacks from students are also collected to address if there are any specific issues and help them to circumvent. At the end of the year after the completion of program, necessary guidance is given to find employment based on the feedback collected.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
864	46		

#### (b) No. of students outside the state

Nil

#### (c) No. of international students

Nil

Men	No	%
	481	52.85

Women	No	%
	429	47.15

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
587	132	03	162	03	887	512	152	03	243	00	910

Demand ratio (Total seats: Applicants) : **359 : 5873**

Dropout % : 0.87%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Special coaching classes are given to students for preparing them for competitive examinations. Model question papers are given to them and also latest study materials are made available in the college library.

Arranged ASAP coaching for 30 selected students.

No. of students beneficiaries

#### 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

#### 5.6 Details of student counselling and career guidance

There is a Student Counselling Centre. Faculties have done certificate courses in counselling to help the students at time of trouble. Also there is tie-up with a professional counsellor for handling complicated cases, if any arise.

No. of students benefitted

#### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	60	5	15

#### 5.8 Details of gender sensitization programmes

Many programs are staged in the college to eradicate gender discrimination. Women Cell is keen in supporting girl students to empower them and to strengthen them to manage issues single handily.

#### 5.9 Students Activities

##### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	37	42000/-
Financial support from government	673	3704959/-
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- TC issue procedure is simplified based on the request from the outgoing students. A committee was set up to study this issue and to propose means for speedy preparation of Transfer certificate.
- New Water coolers are placed.
- Internal examination patterns and schedules modified.
- Special time slot at NRC for MOOC and MOOC registration for all attending students.

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

##### VISION

- To develop into a centre of quality and excellence in imparting relevant and value based education to the rural youth

##### MISSION

- To promote our learners skills in their chosen areas of specialization.
- To facilitate the employability of our learners to give them a vocation through education.
- To collaborate with our stake holders for quality education.
- To make our learners socially committed, morally upright, physically vibrant and spiritually inspired citizens.

#### 6.2 Does the Institution has a management Information System

College office and library is digitalized and hence there is a fast dispensation of information.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

Feedback from various stakeholders such as teachers, students and parents are collected and are used accordingly for improving class room instruction. Add-on courses run by external agencies that can help the students are recommended for their benefit. This enhances the employability of the students.

##### 6.3.2 Teaching and Learning

Student centred teaching is given emphasis. Then to evaluate the students, periodic class tests are conducted and feedback is provided to let the students understand their mistakes and correct at the earliest.

##### 6.3.3 Examination and Evaluation

Internal examinations are conducted in a centralized manner. After examination, answer paper are evaluated in a time bound fashion and the results are published on the department notice boards. Following to this, Open house meetings are also summoned to make the parents have a look at their wards academic standing.

##### 6.3.4 Research and Development

This year key emphasis was given to cultivating research aptitude among students. To encourage the students, Shristi Award is instituted to honour the best student project idea.

Teachers were encouraged time to time to attend maximum number of conferences and also to publish papers. Two faculties were awarded PhD degree in Electronics this year by Mahatma Gandhi University, Kottayam.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Library has all the software support required for smooth running.  
Class rooms are equipped with projector and LED television screens.  
All teachers are skilled in using ICT facilities for class room lecturing.

### 6.3.6 Human Resource Management

Entire member in staff, teaching and non teaching, are given opportunities and responsibilities to take part in all campus activities. Different responsibilities and roles are assigned to every one such that everyone has something to contribute for the Institution. Usually, there is a term of three years after which the roles are strictly rotated so that everyone gets an opportunity to deliver their best.

### 6.3.7 Faculty and Staff recruitment

Recruitments are done strictly by the University and Government rules and regulations.

### 6.3.8 Industry Interaction / Collaboration

There are linkages with industries and our students take up internships in various companies.

### 6.3.9 Admission of Students

University procedure, CAP (Centralized Admission Process), is followed. Hence the admission process is highly transparent. During admission time a help desk is setup to help students and parents while seeking admission to programmes offered.

### 6.4 Welfare schemes for

Teaching	2
Non teaching	2
Students	2

### 6.5 Total corpus fund generated

Rs.48,750,00/

### 6.6 Whether annual financial audit has been done Yes

No

### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Academic audit at the end of every year is organized. The report presented by the department Heads is evaluated and analysed by the staff in a common meeting conducted at the end of the academic year.

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	IQAC
Administrative	Yes	Deputy Director, College Education	Yes	Management

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes    Yes        No   

For PG Programmes    Yes        No   

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

University is keen in conducting exams on time by adhering to the exam calendar prepared at the beginning of the academic year. Examination papers are evaluated by setting up regional valuation camps, where all teachers report without fail. All these efforts minimize the time delay in publishing the semester results.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

As of now there is limited autonomy for affiliated colleges. However, as teachers have representation in bodies such as BoS etc many favourable decisions could be taken.

6.11 Activities and support from the Alumni Association

Old students meet is conducted every year on a permanently fixed date. This year they instituted a scholarship for supporting needy students.

6.12 Activities and support from the Parent – Teacher Association

PTA meeting and open house programs are held in every academic year. Feedbacks are taken which immensely help us to adjust the system favourably and to the benefit of student community.

6.13 Development programmes for support staff

Cultural and recreation programs are conducted to bring together all staff on to the same floor. Staff sports were conducted. Later this year, staff night and get together was also organized so that family members are also well interlinked to the BPC community.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The campus is declared to be a plastic free zone. Students and teachers are prohibited from bringing plastic bags to the campus.

Trees are planted in the college premises. E-waste collection is organized and collections are handed over to the local government authorities for recycling.



## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Introduced a new Support scheme for student projects and ideas. Students were given an opportunity to present their project ideas in the presence of teachers and students in seminar hall and based on a panel judgement best project idea is selected.

Science in society by installing solar lamps and aquaponics. This gave an opportunity to experiment the classroom lessons.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Two research journals were launched. Constituted the reviewers board and invited papers for the first journal- The prescient -Journal of Science and Technology.

The work of new auditorium is completed.

New Canteen building is nearing completion.

7.3 Give two Best Practices of the institution

Tutorial System – this allows every student to have teacher as local guardian in the campus.

Internal Examination and Review systems – this allows the students to stay focused and correct their mistakes on time thereby bettering his future prospects.

7.4 Contribution to environmental awareness / protection

LED lamps are been extensively used now in the camps. Conducted energy audit in the college neighbourhood.

7.5 Whether environmental audit was conducted?    Yes     No

7.6 Any other relevant information the institution wishes to add.

Students could create a big impact in the rural surroundings by installing Solar lamps in the premises. Our NCC is one of the most active unit in India and was recognized at national level by awarding best NCC Program Officer award to Dr. Sushan P.K.

Also, initiatives were taken to promote student research ideas by launching special programs in that direction.

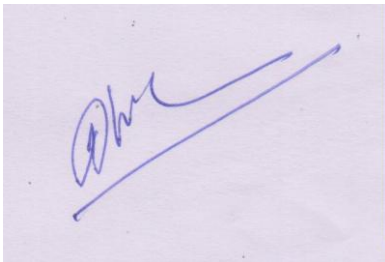
## 8. Plans of institution for next year

Many projects for the next academic year are conceived by each department and cells. The notable few are listed below:

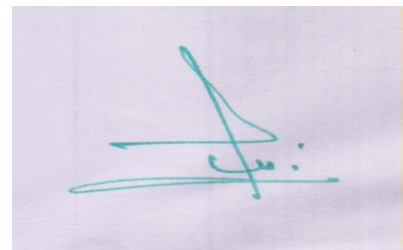
- Conduct at least two national seminars.
- Bring out the next volumes of research journals
- Add more e-journals to the collections available in the library.
- Include more e-resources on learning materials to our database.

Name \_\_\_\_\_ *Dr. Jobin Abraham* \_\_\_\_\_

Name \_\_\_\_\_ *Dr.Tiji Zachariah* \_\_\_\_\_



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*Signature of the Coordinator, IQAC*



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*Signature of the Principal*

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