



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		BASELIOS POULOSE II CATHOLICOS COLLEGE
Name of the head of the Institution		TIJI ZACHARIAH
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		0485-2243474
Mobile no.		9847437898
Registered Email		principal@bpccollege.ac.in
Alternate Email		principalbpccollege@gmail.com
Address		Mulakkulam North P O
City/Town		Piravom
State/UT		Kerala
Pincode		686664
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Sindhu Thomas
Phone no/Alternate Phone no.	04852243474
Mobile no.	9447609106
Registered Email	principal@bpccollege.ac.in
Alternate Email	iqac@bpccollege.ac.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.bpccollege.ac.in/Admin/Account/IQAC/AQAR%202017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.bpccollege.ac.in/cal1819.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	A	3.14	2013	23-Mar-2013	22-Mar-2018

6. Date of Establishment of IQAC	11-Sep-2010
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
International Conference on Intellectual Property Rights: Conflicts / Coexistence In Human	17-Dec-2018 2	140

Rights, Health And Indigenous Rights		
Research Awards for Maximum Publications	30-Aug-2018 1	2
Invited Talk on Challenges in Education	30-Aug-2018 1	460
An Invited talk on the Intricacies of SSR Preparation and submission Online	08-Aug-2018 1	30
IQAC Meeting to present the report of One day Workshop on	10-Aug-2018 1	14
Staff Training Programme	04-Aug-2018 1	58
IQAC Meeting to take measures for a more effective feedback system	04-Jul-2018 1	11
Orientation programme on NAAC Accreditation Process	12-Jun-2018 1	18
IQAC meeting to chalk out a roadmap for NAAC accreditation activities	07-Jun-2018 1	12
Academic Audit and Planning	05-Jun-2018 1	61
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	NA	Nil	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	8
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes

Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)	
Submission of IIQA and SSR online for the second cycle of NAAC accreditation	
Institution of the award for maximum research publications for faculty and Sristy award for students research projects	
Implementation of Plastic free campus	
Digitization of learning management system	
Participation in NIRF Ranking	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Feedback from stakeholders	Feedback from stakeholders were collected.
Placement drives	Students were encouraged to take part in placement drives. 20 students got placement.
Infrastructure development	Construction of New Indoor Stadium and Canteen was completed. New equipment were purchased for computer and electronics labs, audio visual equipment were bought
Submission of IIQA and SSR online for NAAC Accreditation	Submitted IIQA and SSR online
Research journal	Started preparatory jobs for publishing two research journals.
Conferences and workshops	2 National and 1 International conferences and seminars were organised
More inter-collegiate programs	Conducted Intercollegiate Quiz Competition, Intercollegiate management Fest, National Campus film fest
To revamp the activities of cells and forums	Cell activities were monitored by IQAC and annual reports were collected.

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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: center;">Name of Statutory Body</th> <th style="width: 50%; text-align: center;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Management</td> <td style="text-align: center;">10-Oct-2019</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Management	10-Oct-2019
Name of Statutory Body	Meeting Date				
Management	10-Oct-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	No				
17. Does the Institution have Management Information System ?	Yes				
<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>The College has an automated management information system for gathering, analysing and generating data for multifaceted academic purposes. The system, eScholar Student management System, operates in multilevel interface where students and parents can access data through the portals linked with college website. The courses handled by the teacher concerned, the student data of each class, the attendance and internal marks of each student are entered which can be accessed for various academic purposes. The modules operative in the system function in three levels. In the administrative level, student profile is created at the time of admission itself which help to generate lists of students for various purposes. The teachers document attendance of each hour by using a tab or mobile and the attendance for each subject can be generated from this. In the exam management module, internal marks, marks for assignments and seminars are entered. By using the data of attendance and marks for each subject, Internal scoresheet (Form A2) can be generated. The students as well as parents can access the academic details including semester results and teachers remarks through the student portal and parents portal, the links of which are provided in the college website. There is an interactive interface where students queries and grievances can be marked. For the coordination of</p>				

activities of associations cells and forums and for disseminating information social media like Facebook, Instagram and Whatsapp groups are brought into use. Google Classroom is used for making teaching learning process more effective.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Since the college is affiliated to Mahatma Gandhi University, the college follows the regulations and curriculum fixed by the university. The Academic calendar for the year is prepared scrupulously adhering to university directions. At the beginning of each semester department meetings are held to discuss in detail, the syllabus and subject division for the courses included for the semester. Also commencement of short term supportive certificate course, if required, is discussed. Allocation of subjects and labs are planned according to the university rules. Teachers adopt ICT enabled teaching techniques apart from the talk and chalk method. Many teachers maintain subject blogs for publishing teaching materials. In addition to this, college website has an interface for e-resources. The institution conducts two internal examinations per semester centrally and the students as well as their parents are kept informed about the progress. Department keeps a record of the internal evaluation. Tutorial group sessions discuss the academic results and weaknesses are pointed out, if any, with suggestions for performance improvement. Following this, Open House programmes are conducted and the parents are kept well informed. Feedbacks are collected and constructive recommendations are given due importance to enhance the content delivery in class rooms. Study tours, field visits, media visits and practical sessions are organized for consolidating fundamental concepts. Motivational classes and invited lectures are also arranged for students periodically. MoU's are established with various industries and institutions that help the students to interact with external experts. Learner centered techniques such as assignments, peer learning, group discussions are encouraged. Various regional/state/national level seminars, conferences and workshops are conducted by the departments to enhance the subject exposure. The college has constituted an academic committee for proposing, structuring and monitoring certificate courses in cutting edge technologies for enhancing job visibility. The periodical staff meetings serve as platform for successful coordination of activities. Staff orientation and enrichment programmes are conducted at the commencement of academic year. The members on the faculty are keen in updating themselves by attending refresher courses, orientation programmes, workshops, conferences, seminars organized by various colleges and universities. This helps to keep abreast with the changing technologies. In addition to all these, staffs and students are encouraged to enroll to NPTEL SWAYAM online certification courses. IQAC is vibrant and effectively monitors the academic activities on regular basis to ensure flawless execution of academic calendar and teaching learning process. Infrastructural support facilities like Internet, Network Resource Centre, Wi-Fi connectivity, Smart Class rooms, Computer Labs and full-fledged Library with books, journals, e-journals and technical volumes are all provided to enable the students keep pace with the current technological era.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Advanced Communication Skills in English	Nil	09/07/2018	1	Employability enhancement	Communication skills
Photo Journalism	Nil	06/08/2018	1	Employability enhancement	Photography skills
Python Programming	Nil	23/07/2018	1	Employability enhancement	Skills in Python programming
Embedded System and its Applications	Nil	12/11/2018	1	Employability Enhancement	Skills in Embedded System and its applications

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	129	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Embedded System Design using AVR Microcontroller	12/09/2018	26
Photo Journalism	06/08/2018	28
Advanced Communication Skills	09/08/2018	30
Pusthakacharcha	18/09/2018	23
Placement Training	24/09/2018	43
Industry Interface	26/10/2018	195
Media Interface	14/12/2018	32

Value Education	25/06/2018	889
WWS	23/07/2018	30
SSP	23/07/2018	30
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Business Administration	64
BA	English Vocational Model II Journalism	34
BCom	Computer Applications	18
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The institution follows the practice of obtaining feedbacks from the stakeholders viz. Students, faculty, employers parents and alumni. Separate feedback forms are prepared based on the information to be gathered from each stakeholder. Students feedback is collected through google form responses that cover learning environment, program and content of courses, teaching methods, learning resources, infrastructure, reference materials, evaluation system and individual teachers' performance based on punctuality, subject knowledge, use of ICT, assessment of students and general awareness. Parents feedback is collected during the open house programme. The workload of students, curriculum delivery, additional programmes, quality of teaching, career guidance and placement, conveyance facilities and infrastructure the parameters for data collection. Feedback is collected from faculty regarding the adequacy of class hours, facilities in the laboratories, network resources, and mentoring. The employers' feedback is collected regarding soft skills and problem solving abilities provided by the curriculum. Alumni's suggestions are sought in academic planning and extension programmes. Based on the feedback necessary corrective actions are taken in the institution level and the department level. slow learners are given more attention and special academic programmes are charted out for training students for entrance tests for higher studies. Network resource centre is maintained by updating the software. Indoor stadium and gym are kept open after college hours for hostelers. More reference books are purchased in library. Special classes are arranged for the completion of the syllabus and more lab hours are provided. Certificate course for enhancing communication skills was introduced. Workshop are organised for training students in the technical aspects of newspaper publication and provided opportunities for more industry/media interface.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Computer Applications	40	663	46
BBA	Nil	60	918	70
BCA	Nil	60	617	68
BSc	Electronics	60	208	48
BA	English with Journalism	30	588	33
MSc	Computer Science	30	4	9
MSc	Electronics	30	22	15

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	845	44	35	8	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
43	43	Nil	19	2	Nil

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring of the students starts with the time of admission. The students and parents are given a brief counselling about the college, facilities available, course contents, career perspectives et at the pre-admission meeting. The first year class begins with the induction programme in which the students and parents were given ample opportunities to get involved with each other and inculcate a feeling that they are the integral part of this institution. The students will be given course oriented session to trigger their interest in the subject. Being an institution in the rural area a special attention will be given to explain the key concept in Malayalam during the beginning of the first year. In addition to the two internal examinations, teachers regularly conduct test papers and class assignments to understand the progress of the students. Weak students get the facility to learn individually from the teachers after their regular class hours. Scholar Support Programmes, Walk With Scholar programme etc are other supportive programmes available for the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
915	43	1:21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
29	29	Nil	Nil	18

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Sushan P K	Associate Professor	Award for outstanding contribution and active participation in the Public Awareness Programmes of Piravom Municipality
2018	Dr. Sushan P K	Associate Professor	Received DG NCC Commendation Card (National Award, Ministry of Defence)
2018	Dr. Santhosh P Kuruvilla	Associate Professor	Secretary, Academy of Physics Teachers, Kerala
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCA	BCA	Semester VI	23/03/2019	29/04/2019
BBA	BBA	Semester VI	23/03/2019	29/04/2019
BSc	Electronics	Semester VI	23/03/2019	29/04/2019
BCom	Model II Computer Application	Semester VI	23/03/2019	29/04/2019
BA	Model II English with Journalism	Semester VI	23/03/2019	29/04/2019

MSc	Computer Science	Semester IV	21/05/2019	05/10/2019
MSc	Electronics	Semester IV	21/05/2019	05/10/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution follows the directions of the Mahatma Gandhi University for both the Continuous Internal Evaluation (CIE) and the End Semester Examination (ESE). Attendance, internal Assessment Examinations and assignments/seminars are the CIE components in both the UG programme and the PG programmes. The College has an examination office headed by the Chief Superintendent of Examinations. This office has 2 computers, one color printer, one photocopier machine and associated accessories. The pattern of question papers and answer sheets are with the external examination pattern the tentative dates of internal examinations are planned well in advance by the College Council. The time table is displayed the notice boards, college website After each class, the teacher concerned will mark the attendance on the computer system The internal mark sheet is generated by the teachers concerned and published in the college notice board. The students can check his/internal marks before uploading in the university portal

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

At the beginning of the year, an Academic Calendar (Annual Academic Plan) is prepared with the support IQAC. University Academic Calendar and Departmental Academic Plans are the baseline documents for the preparations of the annual academic plan The academic calendar ensures that adequate instructional hours to facilitate the teachers to deliver their courses effectively. The academic calendar is prepared in tune with the conduct of examinations. The academic calendar also ensures ample time for the extracurricular performance of students

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.bpccollege.ac.in/iqac/programcourseoutcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BCA	Computer Applications	63	55	87.3
Nill	BBA	Business Administration	59	52	88.1
Nill	BSc	Electronics	60	45	75
Nill	BA	Model II English with Journalism	31	25	80.6

Nil	BCom	Model II Computer application	47	42	89.4
Nil	MSc	Computer Science	10	9	90
Nil	MSc	Electronics	12	9	75
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.bpccollege.ac.in/igac/sssgnre.pdf>
<http://www.bpccollege.ac.in/igac/sss1819.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NA	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intellectual Property Rights: Conflicts / Coexistence In Human Rights, Health And Indigenous Rights	Business Administration	17/12/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
DG NCC Commendation Card With Badge	Dr. Sushan P K	DG.NCC, Ministry Of Defence, Government Of India, West Block-Iv, RK Puram, New Delhi	31/12/2018	NCC
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NA	NA	NA	NA	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
BCA	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Journalism	1	3.8
International	Computer Applications	1	1.4
International	Electronics	1	Nil

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Computer Applications	3
Business Administrations	3
Electronics	2

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Print Culture, Counter Publics and Shifting Contours of Visibility	Shine P S	International Journal of Research in Humanities, Arts and Literature	2019	Nil	Department of Journalism, Basilio Poulse II Catholicos College, Piravom	Nil
An Approach for Automatic Lesion Detection in Mammograms	Dr. Sheba K U	Cogent Engineering	2018	Nil	Department of Computer Applications, BPC College, Piravom	19

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
An Approach for Automatic Lesion Detection in Mammograms	Dr. Sheba K U	Cogent Engineering	2018	18	19	Department of Computer Applications, BPC College, Piravom
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	21	13	4	Nil
Presented papers	9	7	Nil	Nil
Resource persons	3	8	6	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
World Aids Day Awareness Programme	NCC	3	142
Dengue Awareness Programme	NCC	2	65
Save Piravom River Campaign	NCC	2	12
Swachh Bharat Abhiyan	NCC, NSS	6	180
Data Collection and Geotagging of 1400 Flood Affected Families During the Kerala Flood 2018	NCC	3	41
Flood Rescue Operations	NSS, NCC	18	190
International Day of Yoga	NCC, NSS	6	98
International day against Drug Abuse	NCC	6	142

and Illicit Trafficking			
Blood Donation	NCC , NSS	3	71
Community Newspaper	Avant Garde, The English Association	4	34
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NCC	Mr. Kochouseph Chittilappilly Handed over memento to Captain Dr. Sushan P K for the contribution to Piravom Municipality	Piravom Municipality	152
NCC	Smt. K K Shailaja, Kerala State Minister of Health, Social Justice and WomenaAnd Child Development handed over memento to Captain Dr. Sushan P K for the Outstanding Contribution and Active Participation in the Public Awareness Programmes of Piravom M	Piravom Municipality	152
All Kerala Software Project Competition	The Best Project Award	Department of Computer Applications ,Santhigiri College , Vazhithala	2
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyaan	18(K) BN. NCC Muvattupuzha	Swachh Bharat Abhiyan- Awareness Rally About Open Defecation Free	3	88

Swachh Bharat Abhiyaan	18(K) BN. NCC Muvattupuzha	Swachh Bharat Abhiyan-Nukad Natak	3	26
Swachh Bharat Abhiyaan	18(K) BN. NCC Muvattupuzha	Swachh Bharat Abhiyan -Mass Awareness Ra	4	142
Disaster management	18(K) BN. NCC Muvattupuzha	Save Piravom River Campaign	3	12
Disaster Management	18(K) BN. NCC Muvattupuzha	Data Collection And Geo Tagging Of 1400 Flood Affected Families During The Kerala Flood 2019	3	11
Disaster Management	NSS, 18(K) BN. NCC Muvattupuzha	Flood Rescue Operations	18	190
Blood Donation	NSS, 18(K) BN. NCC Muvattupuzha	Blood Donation Camp	3	71
Public Awareness programme	18(K) BN. NCC Muvattupuzha	Dengue Awareness Rally	3	65
Public Awareness programme	18(K) BN. NCC Muvattupuzha	Anti Drug Awareness Class	6	132
Public Awareness programme	18(K) BN. NCC Muvattupuzha	Anti Drug Awareness Rally	3	97
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NA	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Management Project01	Project On Human Resource Managemnet	FIT, Aluva	31/12/2018	31/12/2018	Renju R

Management Project	Employee Satisfaction	Kitex Private Limited	01/12/2018	31/12/2018	Marypriya M S
Management Project	A Study On The Effectiveness Of Distribution Channel Of Meat Products Of India Ltd	Meat Products Of India Ltd, Edayar, Koothattukulam	01/12/2018	31/12/2018	Maria Anitta
Management Project	Training Development (HR Department)	O/E/N India Ltd. Company, Thiruvaniyoor	01/12/2018	31/12/2018	Harsha K Babu
Management Project	Employee Development And Training Programmes	Forest Industries Of Travancore Limited Aluva	01/12/2018	31/12/2018	Athira Reji
Management Project	A Study On Employees Job Satisfaction At Hoc, Ambalamugal.	HOC, Ambalamugal	01/12/2018	31/12/2018	Anjana Dineshan
Management Project	Performance Appraisal	Malabar Extrusion Engineers Pvt	01/12/2018	31/12/2018	Anamika S Nair
Management Project	A Study On Employee Motivation With Special Reference To Hindustan Organic Chemicals Ltd.	Hindustan Organic Chemicals Ltd, Ambalamugal	01/12/2018	31/12/2018	Amala P Rose
Management Project	Quality Of Worklife	Impact Metals, Tripunithura	01/12/2018	31/12/2018	Akshai Gopinadha
Management Project	Employee Safety Measures	Silver Drop Oil Mills	01/12/2018	31/12/2018	Ajil Markose
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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NIL	Nil	NA	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
9.12	8.6

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Video Centre	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Newly Added
Classrooms with LCD facilities	Existing
Seminar Halls	Newly Added
Laboratories	Existing
Class rooms	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBSOFT	Fully	4.2	2005

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	23057	3294356	567	173354	23624	3467710
Reference Books	785	30862	9	Nil	794	30862
Journals	10	10500	Nil	Nil	10	10500
e-Journals	Nil	5900	Nil	Nil	Nil	5900
CD & Video	911	9110	31	310	942	9420
Library Automation	Nil	25000	Nil	Nil	Nil	25000
Weeding (hard & soft)	193	27883	84	6394	277	34277
Others(s pecify)	Nil	Nil	Nil	65000	Nil	65000

Others(s pecify)	8	Nil	8	Nil	16	Nil
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Jobin Abraham	8051 Internal Memory - RB SFR	Power point	01/07/2018
Dr. Jobin Abraham	C Programming - An Introduction	Power point	01/07/2018
Reji M Issac	Digital Communication	Power point	01/08/2018
Reji M Issac	Wireless LAN	Power Point	01/08/2018
Dr. Jobin Abraham	Interfacing Keyboard with 8051	Power point	01/08/2018
Dr. Jobin Abraham	PIC Microcontroller	Power point	01/08/2018
Reji M Issac	Computer Networks	Power point	01/08/2018
Dr. Jeeva Jose	Java Programming - A Brief Introduction	Power point	01/08/2018
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	168	3	1	1	1	9	7	40	2
Added	15	0	0	0	0	0	0	0	0
Total	183	3	1	1	1	9	7	40	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	http://www.bpccollege.ac.in/eResources.aspx

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
7.67	8.51	25.6	26.57

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

All computers in the college are maintained under an AMC. Verification such as electrical lab instrument, library books, stationary, furniture, sport equipments are done once in a year. The instruments are calibrated by available electrician, technician and mechanic when it is required. Instrument supplier is maintaining the instruments and equipments whenever there is requirement. The college has a generator to ensure the power supply all the time, Voltage fluctuations are avoided by uninterrupted power supply in the laboratory and office. The voltage and power supply is regularly checked by the appointed electricians. The arrangement of battery, backup and inverters protect computer accessories by providing constant power supply. Seven bore wells are available in the college premises for constant and regular water supply. Purified drinking water made available in the campus all the times. The library has a total number of 23135 books, 30 Journal and Periodicals, Newspaper, competitive examinations materials, employment news, women's magazines for the enrichment of the students and teachers. The facility of accessing more than 30,000 journals from INFLIBNET is available. Library is maintained by Librarian and attendants. Sports room, Gym and Play Ground are maintained by attendants under the supervision of the Physical Education department. Respective department heads, faculty members and their attendants maintain the academic records daily. The Cleaning service is done by appointed non-teaching staff and ayahs. All class rooms, bath rooms and college premises and the infrastructural materials are maintained by the non teaching staff. The electricians maintain and upkeep all the electrical instruments and generators and do all other electrical works. Sweepers regularly clean the premises and wash all bathrooms daily. Principal supervises and maintains all academic activities of the institution.

<http://www.bpccollege.ac.in/iqac/maintenance%20Policies.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Institutional Scholarship	48	44000
Financial Support from Other Sources			
a) National	Scholarship and Freeship	728	4515069
b) International	0	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
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Guidance for competitive Examination	04/10/2018	86	VINGS (Placement Cell, BPC College, Piravom) Dr. Saji K S, Coordinator Ph: 9447663059
Career Counselling	15/12/2018	90	Department of Collegiate Education, Govt of Kerala, Dr. Benjamin Varghese P, College coordinator. Ph: 9447303124
Soft skill Development (ASAP)	06/06/2018	33	Department of Higher Education, Govt of Kerala, Dr. Santhosh P Kuruvilla, College coordinator, Ph: 9446273069
Remedial Coaching (SSP)	03/09/2018	80	Department of Collegiate Education, Govt. of Kerala, Dr. Jacob Abraham, College Coordinator. Ph: 9447105370
Bridge Courses	12/11/2018	26	Integra Medical Instrumentation, Kalamassery, Kochi, Mr. Serish S Kollinal, coordinator Ph: 9895073494
Yoga and Meditation	21/06/2018	98	NCC Unit, BPC College, Dr. Sushan P K, coordinator, Ph: 9447186986
Personal Counselling and Mentoring	06/06/2018	Nil	Dr. Kurian P J, Assoc. Professor, Department of Computer Applications, BPC College, Piravom. Ph: 9447873773
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed

2019	Guidance for competitive examination (Bank Coaching, PSC, NET) through VINGS (Placement Cell, BPC College, Piravom	28	30	8	35
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	HDFC Infosys OEN Connectors, Thiruvani oor WIPRO Sankalp Semi conductors FCI Connectors, Thiruvani oor NEST, Kakkanad KPMG Global Co-operative Milk Society Lazza	98	35
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
Nil	1	B Com Computer Applications	Commerce	SCMS Kalamasseri	MBA
Nil	1	BA English	English	Calicut	MCJ

		with Journalism		University	
Nill	1	BSc Electronics	Electronics	CUSAT	MSc. Electronic Science
Nill	1	BCA	Computer Applications	CUSAT	MCA
Nill	1	BCA	Computer Applications	CET Trivandrum	MCA
Nill	1	BBA	Business Administration	Berlin School of Business	Global Masters of Business
Nill	1	BBA	Business Administration	University of Wollongong, Australia	Master of Business
Nill	2	BBA	Business Administration	Bharatha Matha Institute of Management	MBA
Nill	1	BBA	Business Administration	Christ University, Bangalore	MBA International Business
2018	1	BBA	Business Administration	Indian School of Commerce	MBA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
Any Other	1
Any Other	7
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	Institution	800
Sports	University	8
Sports	National	4
Arts and Culture	Institution	805
Arts and Culture	University	50
Arts and Culture	State	26
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	Nil	Nil	Nil	NA	NA
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has an active Student's Union which functions under the Counsel of the college Principal, who is the ex officio president of the College Union and three senior staff advisors -Staff Advisor (General), Arts Club Advisor and Staff Editor. The College Union Executive Committee is empowered to promote and facilitate student activities of the campus. The council helps share students' ideas, interests, and concerns with the staff and the management of the college. The union executive members are elected from the class representatives who are elected through the secret ballots per the general orders issued by Mahatma Gandhi University. The union consists of a Chairman, Vice Chairperson, General Secretary, two University Union Councillors, Arts Club Secretary and Student Editor. The College student Union is supported by representatives from UG and PG programmes. Apart from the student council, the activities of clubs and forums like NSS, NCC, Women's cell, Quiz Club, Nature club etc. are coordinated by the students along with their staff coordinators. These cells organize relevant programmes to train and equip students to fulfil the vision and mission of these units. The Association Secretaries of the five departments of the college ensure the extension activities of each department and also are responsible for celebrating major festivals and National/ International Days of Importance. Student representatives are also given opportunities to associate with administrative bodies like IQAC, Co-operative Society committee, Bus Committee, Library Advisory committee etc. to ensure the student participation in all the policy matters suggestions. The College Union conducts the Union Inauguration, which marks the formal beginning of all activities in the academic year. All important decisions are taken in the combined meetings of the union executive members, class representatives and association secretaries, which are convened regularly. The activities held in the campus are planned by the union and later discussed with the Principal. The College Union conducts the annual Arts day with on stage and off-stage events with representation from every department. It also coordinates the participation of students in the literary and cultural events organised by the University at zonal and interzonal levels. Another major activity of the College Union is the publication of college magazine that consolidates the best creative works of the students. The annual sports meet is organized by the union with support from the faculty of Physical Education where the students showcase their sportsmen spirit and athletic skills. Apart from the routine litany, the student leaders and the NCC, NSS volunteers were actively involved in the relief activities initiated by the college in the aftermath of natural calamities that hit the state in August 2018. From celebrating varied cultural festivals to strengthen the composite culture of the country to organizing events to enlighten students about the rich intellectual tradition of the country, the Union activities were directed towards inculcating democratic ethos in the academic community.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

288

5.4.3 – Alumni contribution during the year (in Rupees) :

69840

5.4.4 – Meetings/activities organized by Alumni Association :

1. Students of 1995 batch B.Sc. Electronics instituted an award in memory of their deceased class mate Mr. Leo Elias. The award is designed to honour the best out-going student of the B.Sc. Electronics programme. 2. The second award which is constituted by Mr. Kuldeep J Pai, an illustrious alumnus of the institution sponsors brilliant performers in the arena of arts. 3. The general body meeting was held on 26-12-2018. 4. Donated an amount of Rs. 46,000/ - towards the construction of indoor stadium. 5. Some alumni were resource persons and key note speakers in various seminars and conferences

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Ever since its inception, the smooth functioning and effective administration of the institution has been carried out through the policy of decentralization and participatory management. The management is the apex body of the institution and is inclusive, participative and open to new ideas. Regular staff meetings, Council meetings, IQAC meetings, Union meetings, Alumni meetings bring together several opinions and ideas which are effective in implementing plans and improvising the areas that need to be taken care of. The management also takes into consideration the suggestions and recommendations forwarded by various committees before formulating larger institution policies. The staff council comprising of the Principal, HODs, two elected members of the staff, librarian and administrative head supervises the day to day affairs of the institution and also assists the Principal in decision making and formulating constructive plans for the all-round development of the institution. The participative and decentralized model of functioning is evident everywhere as departments, units, cells and other bodies have been granted functional autonomy and they function under a section head. Authority is delegated to grass root levels. Faculty members actively participate in department level meetings and take active role in various committees formed at the department and institution level. Faculty members and students are given freedom to express their views and ideas and they work in unison to implement the prospective plans. Principal monitors the activities of the departments, cells and committees by convening meetings to discuss various issues of relevance. The Principal also delegates responsibilities to the administrative staff for taking care of various bodies which are necessary for the smooth functioning of administration like the admission committee, purchase committee, library and works department. Principal convenes meetings through which the task distribution is finalized and a convener and a core committee is appointed for the task implementation.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<ul style="list-style-type: none"> • The college follows Centralized Allotment Process (CAP) of Mahatma Gandhi University in the admission procedure thereby ensuring transparency in the College admission process. • At present, the College has a student profile of 12 SC, 3 ST, 4 OEC, 2 OBC, 32 other minority communities and 26 General Category from varying socio-economic, cultural and educational backgrounds. • The most notable feature is that almost 82 of the students fall under one of the several categories with fee concessions and scholarships, witnessing to the fact that the academic aspirations of the rural youth is addressed
Industry Interaction / Collaboration	<ul style="list-style-type: none"> • Number of extension and outreach Programs for students are conducted in collaboration with Industry through NSS, NCC etc. • Several students participate in extension activities organised by Government Organisations/Non-Government Organisations • Industrial visits are arranged to help students understand the pulse of the industry. • Various MoUs and Linkages have been signed with reputed institutions under which several activities such as workshops, trainings etc. are conducted. These help to bridge the gap between academia and industry.
Human Resource Management	<ul style="list-style-type: none"> • The college recruits and promotes teaching and nonteaching staff as per the norms of UGC, State Government and Mahatma Gandhi University. • The Principal regularly meets the staff and addresses their grievances, if any. • IQAC organizes wellness and skill based training programmes for staff regularly • Various Welfare schemes for staff and students has been instituted - Concessional transport for staff, Employees co-operative society, Subsidized food from canteen, Medical reimbursement for staff and so on • Annual family get-togethers, One day trips and outings for tranquillity are also hosted by the staff recreation club for the staff.
Library, ICT and Physical Infrastructure / Instrumentation	<ul style="list-style-type: none"> • Well stacked, fully automated library with more than 23000 text books and 785 reference books. Also, equipped with Internet, OPAC and INFLIBNET

services • Purchase of 567 books worth Rs. 1,73,354. • College has a well-equipped Network Resource Centre (NRC) with 19 computers open to the college fraternity. • College has implemented e-Attendance, student portal and parent portal for easier information exchange.

- The college is equipped with 168 computers of which majority have internet connectivity. • Each department is given an exclusive staffroom equipped with personal computers and broad-band connectivity.
- Wi-Fi facility is also provided in class rooms for convenient net access. Class rooms are equipped with LCD projectors and LED TV screens to facilitate modern teaching methods. • Five computer laboratories well equipped with advanced software. • Computerized Academic Management Processing System software has been installed in the college office for office automation • The college has Optical fibre connectivity with a speed of more than 40 MPBS, which serves remarkably well in providing high speed external interface to servers that host the data.

Research and Development

The college has a Research and Development Cell to monitor and address the issues of research. Key Goals of the Research Committee include:

- Creation of research culture among faculty members and students. • Motivation to undertake minor and major research projects from various funding agencies. • Promotion and funding of innovative ideas propounded by students

Two financial awards have been funded by the research cell • Srishti-College provides financial support for the best innovative idea proposed by the student from a leap of proposals put forth by various students individually or in group • Research Award: An award funded by Research Cell for best research contribution by a faculty member.

Examination and Evaluation

The institution follows university regulations for conduct of examinations. • Two centralized internal exams are conducted in each semester. • These examinations are held centrally and coordinated by the Examination wing. • Answer scripts are evaluated within stipulated time and are shown to the students to bring out

the discrepancies, if any, to the notice of the teacher concerned, and necessary corrections are carried out.

- Internal marks for each paper are awarded following the university guidelines, the components being the marks of two internal exams, seminar/viva/assignments and attendance. Various measures are taken at different levels to ensure the transparency of internal assessment.
- Internal marks are published and grievances are addressed prior to submitting the mark lists to the university. Open house programmes are organized where parents get to see the academic report of their wards.
- University conducts theory and practical examinations at the end of each semester by appointing examiners from other Colleges. There is a final programme viva and project viva done by the external examiners at the end of the Programme.

Teaching and Learning

- Mentoring system, open house sessions, tutorial classes, counselling facility and value education sessions to ensure overall development of students.
- Academic audit conducted annually to evaluate the performance and to present the result analysis and students feedback of the previous year. Corrective measures are recommended on the basis of this constructive discussion and a viable academic calendar for the next academic year is also prepared.
- Infrastructural support facilities like Internet, Network Resource Centre, Wi-Fi connectivity, Smart Class rooms, Computer Labs and full-fledged Library with books, journals, e-journals and technical volumes are all provided to enable the students keep pace with the current technological era.
- Offers Capability and skill enhancement schemes for students such as WWS, SSP, ASAP and Bridge Courses

Curriculum Development

- Number of faculty members are part of Board of studies of Mahatma Gandhi University.
- Number of faculty members are part of expert committee of Mahatma Gandhi University for framing the syllabi.
- Several certificate courses are offered by the institution to which the students can enrol based on individual preference. Most courses are

conducted without taking course charges. • The college conducts value education classes, the syllabus of which is prepared by the college to impart the basic and much needed core values into young minds. • The college offers value added courses to enhance the professional skills of the students • The college promotes online certification courses like NPTEL, SWAYAM • MoU's have been established with various industries and institutions that help the students to interact with external experts • Various regional/state/national level seminars, conferences and workshops are conducted by the departments to enhance the subject exposure.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	• e-Scholar, UNIWARE Technologies, Kottayam, Ph: 0481-2571024, uniwaretechnologies@gmail.com • CASH, ASAP, Govt. of Kerala • MIS, ASAP, Govt. of Kerala Ph: 9567731991 (District Coordinator, ASAP, Govt. of India)
Student Admission and Support	• e-Scholar, UNIWARE Technologies, Kottayam, Ph: 0481-2571024, uniwaretechnologies@gmail.com • CASH, ASAP, Govt. of Kerala • MIS, ASAP, Govt. of Kerala, Ph: 9567731991 (District Coordinator, ASAP, Govt. of India) • MG University CAP Portal
Examination	• e-Scholar, UNIWARE Technologies, Kottayam, Ph: 0481-2571024, uniwaretechnologies@gmail.com
Planning and Development	• e-Scholar, UNIWARE Technologies, Kottayam, Ph: 0481-2571024, uniwaretechnologies@gmail.com

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. Saji K S	International Conference on Digitality: Counter Discourses and Regimes of Power EFLU,	Nil	1000

		Hyderabad		
2018	Dr. Saji K S	National Seminar on New Media, Visula Subjects, Govt.Victoria College, Palakkad	Nill	500
2018	Dr. Saji K S	National Seminar on Dalit Land Struggles: Hegemony and Chengara Resistance, Gov t.College,Kottayam	Nill	500
2018	Shine P S	International Conference on Digitality: Counter Discourses and Regimes of Power EFLU, Hyderabad	Nill	1000
2018	Shine P S	National Seminar on New Media, Visula Subjects, Govt.Victoria College, Palakkad	Nill	500
2018	Shine P S	National Seminar on Dalit Land Struggles: Hegemony and Chengara Resistance, Gov t.College,Kottayam	Nill	500
2019	Dr. Benjamin Varghese P	Delve into the Future of Vehicles, NIT Calicut	Nill	500
2019	Dr. Sushan P K	National Seminar on Writing Rights: Emerging Discourses and Future Trajectories, T M Jacob Memorial Government	Nill	500

		College, Manimalakunnu		
2018	Leeja Mathew	Workshop on Machine Learning, CUSAT, Kochi	Nil	500
2018	Leeja Mathew	International Conference on Computing Sciences, Loyola College, Chennai	Nil	1000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Orientation programme on NAAC Accreditation	Nil	12/06/2018	12/06/2018	32	12
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme (Madras university)	1	16/08/2018	12/09/2018	28
National workshop in interdisciplinary research (refresher Course)	1	06/05/2019	20/05/2019	15
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	7	Nil	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Concessional transport for staff • Employees co-operative society • State life insurance • Group insurance • Group accident insurances • General provident fund • Subsidized food from canteen • Retirement gratuity • Medical reimbursement for staff • Lunch room • Incentives for achievements and outstanding research • Annual family get-together • Free internet and Wi-Fi in campus • Training programs and enrichment programs • Annual Onam, New year and Christmas eve celebrations hosted by the management • Staff recreation club • One day trips and outings for tranquility • Can avail loan from provident fund. 	<ul style="list-style-type: none"> • Concessional transport for staff • Employees co-operative society • State life insurance • Group insurance • Group accident insurances • General provident fund • Subsidized food from canteen • Retirement gratuity • Medical reimbursement for staff • Lunch room • Annual family get-together • Free internet and Wi-Fi in campus • Training programs and enrichment programs • Annual Onam, New year and Christmas eve celebrations hosted by the management • Staff recreation club • One day trips and outings for tranquility • Can avail loan from provident fund. 	<ul style="list-style-type: none"> • Infrastructural support facilities -Internet, Network Resource Centre, Wi-Fi connectivity, Smart Class rooms, Computer Labs and full-fledged Library with books, journals, e-journals and technical volumes are all provided to enable the students keep pace with the current technological era. • Counselling through Students counselling cell, tutorial groups, womens cell • Career Counselling- Placement cell • Scholarships and freeships by government/institutions • Placement cell-VINGS • Anti Ragging cell • Motivation classes • Invited lectures • Tutorials • SSP-slow learners • WWS-fast learners • Value education classes • Certificate Courses/ NPTEL SWAYAM courses • Seminars/workshops/conferences conducted by departments • Study tours, field visits, media visits • Yoga and meditation • Quiz programs • Arts Fest • Merit Evening • Soft skill development • Remedial coaching • Language lab

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

MJSCET, the registered charitable trust that governs the B.P.C College, spearheads all discussions pertaining to the financial aspects and necessary budgeting is earmarked for uninterrupted functioning of the institution. Financial Audit by registered Chartered Accountant is strictly enforced for all funds received from external agencies. The college has officially engaged M/s Vijayakumar and Easwaran, Chartered Accountants, Firm Registration Number 004703 S and Charlie Associates, Piravom to audit the accounts to ensure financial transparency. The Government of Kerala conducts regular audits into every financial matters through Deputy Directorate of Education, Ernakulam and also conducts random audits through Accounts General (AG). Every financial year,

college conducts internal audit through internal auditors appointed by the management. While verifying entries, if any mistakes/ short comings are noticed, the same could be returned for rectification. After rectifications, the report would be resubmitted for approval in such cases. In addition a board of internal auditors is nominated to verify the expenditure accounts of bodies such as staff associations, department association, labs purchases etc.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Staff Association, Sony Issac, MaxValue Credit Investment Ltd(NBFC in Kerala)	16500	Charity, Academics and Prize Sponsorships
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6.4.3 – Total corpus fund generated

16500

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	No	Nil	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The parent teacher association of the college actively participate and extend whole hearted support in all the ventures initiated by the college. In the academic year 2018-19, the following programmes were organised by the college with the support of PTA

- Orientation programme for the parents of First year students – Sri. Thalath PM of Cyber Cell, Ernakulam Rural made a talk on 'The Misuse of Internet and Mobile Phones by youth and Cyber Crimes'
- Orientation Programme for Freshers- Arun Jose (Resource person)
- PTA Executive Committee (September2018)
- Open House Programme
- PTA Executive Committee (January 2019)
- Open House Programme
- Merit Evening
- Smt. Rekha Chacko is the parent Representative of IQAC Financial Support

1. Salary of 4 on contract menial staff
2. Academic sponsorship of 25 students who excel in sports
3. Contribution to the construction of Indoor stadium

6.5.3 – Development programmes for support staff (at least three)

Concessional transport for staff, Annual Tour, Training and Enrichment Programme, Onam, New year and Christmas eve celebrations hosted by the management, Staff Recreation Club

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Academics Introduced new UG programme and Add-on/Certificate courses. ICT enabled Teaching Methodologies incorporated. Students' enrollment in Online Courses by NPTEL etc. 2. Research cell started a peer reviewed international Journal, started funding research project of students, instituting SHRISHTI award. 3. Infrastructure Enhanced ICT infrastructure, and classroom facilities, New Computers and equipments for Laboratories were purchased. Installed CCTVs for security of staff and students. Indoor stadium with a built-up area of

621sq.m. New canteen of area 206sq.m. 4. Students Support Increase in percentage of students benefited by scholarships. Capability enhancement and Development schemes. Guidance for competitive examinations. Vocational Educational Training for the students. Increase in number of Sports/ Cultural Activities. Increase in number of Industrial Visits/ Field Trips. 5. Green Initiatives Rain Water Harvesting. Solid Waste/ Liquid Waste Management. Alternative Energy Initiatives. Plastic free campus through awareness Program. Tree planting and organic farming promotion. Motivated paperless office concept.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	No
b) Participation in NIRF	Yes
c) ISO certification	Nil
d) NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Academic Audit and planning	06/06/2018	08/06/2018	08/06/2018	61
2018	International Yoga Day -Programmes	06/06/2018	21/06/2018	21/06/2018	182
2018	Orientation programme on NAAC Accreditation Process	06/06/2018	12/06/2018	12/06/2018	37
2018	Staff Training programme	19/07/2018	04/08/2018	04/08/2018	58
2018	Invited Talk on Challenges in Education	08/08/2018	30/08/2018	30/08/2018	460
2018	Research Awards for Maximum Publications	08/08/2018	30/08/2018	30/08/2018	2
2018	International Conference on 'IPR: Conflict/Coexistence in Human Rights Health and Indigenous Rights'	04/09/2018	17/12/2018	18/12/2018	140

2018	Coaching Programme for placement drives, Bank Tests and PG entrance	Nil	Nil	Nil	180
2018	Acquaponics - popularisation of Organic Fish Farming	Nil	Nil	Nil	34
2019	Merit Day	21/12/2018	20/03/2019	20/03/2019	58
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Blood Donation	13/06/2018	13/06/2018	15	56
Flood rescue Operations	18/08/2018	10/09/2018	82	108
Municipal park Cleaning	25/09/2018	25/09/2018	3	8
Observance of Surgical Day	29/09/2018	29/09/2018	50	38
Data Collection and Geo tagging of 1400 flood affected families during the Kerala Flood 2018	18/08/2018	10/09/2018	15	26
Save Piravom River Campaign	09/12/2018	09/12/2018	4	8
Swachh Bharat Abhiyan	16/09/2018	23/09/2018	76	104
Awareness on Health and Hygiene	25/06/2018	25/06/2018	125	Nil
Anti Drug Awareness Rally	23/06/2018	23/06/2018	47	50
Anti Drug Awareness Class	09/07/2018	09/07/2018	70	62

Dengue Awareness rally	26/06/2018	26/06/2018	28	37
International day against Drug Abuse and Illicit Trafficking	26/06/2018	26/06/2018	30	42
International day of Yoga	21/06/2018	21/06/2018	46	52
World Aids Day Rally	01/12/2018	01/12/2018	60	82
Workshop on Self Defence	07/02/2019	07/02/2019	118	Nil
International Women's Day - Competitions	08/03/2019	08/03/2019	30	17

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
26.20

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Ramp/Rails	Yes	4
Braille Software/facilities	Yes	Nil
Rest Rooms	Yes	4
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nil	1	05/10/2018	1	BIZ - Quiz	Quiz Competition Organised for 2 Students from local community by the Commerce Department	100

2018	Nill	1	18/08/2018	22	Nadinoru kaithang	Flood Relief activities	190
2018	1	Nill	20/03/2019	30	Media monitoring Cell for Lok Sabha Elections	Students are hired by Election Commission and PRD to Media monitoring Cell for Lok Sabha Election 2019	4
2018	Nill	1	26/09/2018	Nill	Community newspaper	Community Newspaper Kazhcha published periodically for addressing local issues	140
2018	Nill	1	04/10/2018	1	Tradition and constitutional mores	Debate competition for higher secondary students from local community by English department	43
2018	Nill	1	26/09/2018	1	Knowledge is Power	IT Quiz Competition for Plus Two Students on 26 July, 2018 by Computer department	80
2018	Nill	1	18/11/2018	30	Bank Coaching	PSC/Bank Coaching class	29
2018	Nill	1	03/06/2018	3	Blood	Blood	71

			018		Donors Forum	donation forum started functioning, could donate 12 units of blood to various needy patients in and around Piravom	
2018	Nill	1	01/12/2018	1	World Aids Day	Rally in Piravom Town	142
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for Staff	04/06/2018	It is the prime duty of every member on teaching faculty to stay focused on the mission and vision of the Institution and contribute the best to further the objectives. A faculty must be present in college on all working days without fail and should not leave the campus on any pretext before the expiry of stipulated time frame for college working hours. In addition, to normal teaching a teacher have to undertake duties such as examination, evaluation, invigilation work, general assistance to students and participation in extracurricular activities and in all other institutional support activities as required by the institution. No members on the staff shall engage in any political activity within the college campus Code and conduct for teachers/non-teaching staffs as laid down by

		Kerala Service Rules and University statute is supreme and applied in all cases for conflict resolution.
Code of Conduct for the Students	04/06/2018	Students have to abide by the rules and regulations of the college framed in accordance with the norms set by the government, the university and the management of the college. The students are advised to follow the rules and regulations regarding attendance, punctuality, behavior, discipline, dress code library rules, hostel rules, examination and test papers, assignments and seminars etc.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Programmes related to International Day against Drug Abuse and Illicit Trafficking	26/06/2018	09/07/2018	142
Classes and Campaigns related to Swachh Bharat Abhiyaan	16/09/2018	19/09/2018	180
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>2. Aquaponics: Aquaponics uses the best of all the growing techniques, utilizing the waste of one element to benefit another mimicking a natural ecosystem. Students have come up with cost-effective home-grown fish and vegetable technology amidst concerns that deadly poisonous fish, including formalin, may enter the market. Although aquaponics farming has been started in many parts of Kerala, it will require lacks of investment. However, the maximum investment is Rs. 5000 on the model developed by our students</p>
<p>3. Paper-less Campus: The college has succeeded in reducing the paper consumption by resorting to the use of e-mails, social media platforms like WhatsApp and virtual announcement platform like google classroom for official communications. The teachers share notes and study materials in the form of soft copies and students submit assignments and reports in Google Classroom or by email. The college also has digital display board installed in front area for publishing of notices. Office documentation is done with minimal paper usage with the help of cloud storage, Google drives and Dropbox</p>
<p>4. Waste Management The college established a waste management system with a</p>

robust recycling system in the campus. The proper waste management starts with proper collection and segregation of wastes, for this purpose separate colour coded bins for different types of wastes are placed throughout the campus at important vantage points. Dedicated Ring composting and vermicomposting units are established in the campus for disposal of biodegradable wastes. Chemical and E-waste are collected and disposed of in a scientific manner with the help of Government approved agencies.

5. Green Campus: A lush green campus is maintained by planting of trees within the campus. Use of college buses and car pooling is encouraged among the staff and students. Water consumption is reduced by using special devices in toilets, sprinklers supported by rain water harvesting system. Strict compliance to green protocol within the campus during formal functions and meetings. Students use clothes, palms or natural flowers for the decorations and announcements/notice for their functions

1. Plastic free Campus: The college has imposed a total ban on the use of plastic materials. College encourages the fraternity to reduce usage of plastic items like bottle, tiffin boxes, pens, disposable cutlery and carry bags and also supports this initiative by encouraging the use of glass or stainless-steel cutlery, sale of fountain pens and paper pens. Students are given orientation programme on the side effects of plastics and also given awareness to use alternative handy tips on how to minimize the use of plastic materials. The college also conducts workshops in cloth and paper pen and bag making. Under the auspices of NSS, College collects used plastic pens from each class and also from the surrounding areas and recycles them in using plastic shredder and use it for road paving in order to extend the plastic free zone outside the boundaries of the campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Divyaspasham - The Divine Hand Divyaspasham is a non-profit charity programme with a vision to create and promote social commitment in our students. Under this programme, we organize various campaigns and disburse aids for the needy community and the impoverished. Objective: To catalyse new initiatives of community engagement to help the local community. To make our learners socially committed, morally upright and spiritually inspired citizens. To gain understanding of social realities and find out solutions. To channelize a supportive hand to the students and deprived in the society. To help the needy people during natural disasters Context Charity cannot be enforced but essentially it starts at home. Acting on the powerful feelings of social responsibility is a great way to reinforce the personal values of each student. It will help the students to develop an inclusive attitude and optimistic approach towards life. Through love, motivation and kindness, they help people overcome unfortunate tides and become self-sufficient. Practice Under Divyaspasham - 'the divine touch', one bestows himself for the service of society. One is taught to take a pause to look around instead of shrinking to self, to see if anyone is in pain and suffering. However small the contributions are, the students are taught to be human by emulating the role of a donor rather than an opportunist. The college has organised a good number of programmes with the purpose of educating and helping society through continuous community engagement and extending support. The practices followed under this initiative are given below. Disaster Management. The students of the college served like paramilitary force during the flood rescue operations. They even shift patients from flood affected areas to rescue camp. In association with Piravom Municipality the students also involved in packing and distributing of food grains to the flood victims. They took active participation in the cleaning process and making the homes ready for living. Students has also earnestly participated in various flood relief works in the vicinity of Piravom

Municipality. Students and staff contributed raw grains and new garments towards the 'Kuttandiinoru Kaithangu' project of Mathrubhoomi daily on 1st August 2018. Rice grains worth Rs. 3000/- were donated to the relief fund.

Distributed 100 LED emergency lights to the houses affected in flood at Nilamboor Blood Donation: The institution organizes blood donation campaigns every year. As a part of this, the NCC unit of the college organised a blood donation camp on 13-06-2018 in association with Amrita Institute of Medical Sciences, Kochi. Dr. Girish Pradhay, MBBS, MS, Department of Anatomy and nine supporting staff were present to conduct the blood donation camp. 17 NCC cadets and 54 other students of this college donated their blood.. Blood donation is a noble gesture as it is a lifesaver and help the to the society. Orphanage and old age home visit: The departments visit orphanages on a regular basis and interact with the inmates. The students and teachers often celebrate important events with the members in orphanages. Students visited Paliative care unit, General Hospital Ernakulam on 10th January 2019. Snehabhavan is a unit of charitable society for the welfare of differently-abled at Piravom. It gives emphasis for training the mentally challenged. The students along with the faculty members visits snehabhavan every year and provide financial aids for the inmates. Charity Programmes: The college provides financial support to the needy in the locality and as well to the struggling families among our students. Participating in charity work allows students to see affiliation of neighbors and nurture one to be a egalitarian. Preserving a lifeline: As the part of Swachh Bharat Abhiyan, BPC college NCC cadets Joined hands with Piravom Municipality for the save Piravom River Campaign, a campaign formed from the concerns over increasing pollution of Piravom River. Evidence of success The practice has succeeded in creating supplies and has shaken the minds of young people. Students each year has demonstrated a greater sense of caring for the deprived. In recent years, when blood donation camps were organized, more students were seem voluntarily coming forward to participate. Earlier a pinch of compulsion or coaxing was necessary to make them comply. But now it has become a kind of duty to come forward and register participation. In general terms the institution has trained her students to be socially committed and upright human beings. Divyaspasham program helped to develop empathetic feeling within the students. Empathy is functional for building bridges between individuals, understanding each other's complex emotions, gaining a diverse perspective and leveraging relationships for collaboration and programs. Socio-emotional learning contributes to overall cognitive development in the students. As students work together, for charity purposes, they experience a sort of group moulding that brings them together. It facilitates opportunities for students to be open with one another and safely discover what others perspective may be. 2. Srishti - Promoting innovative Students ideas Srishti is a award programme instituted by Research cell of the college which aims to motivate the talented students in the college who have innovative pragmatic and resourceful project ideas. Under this programme, college provides financial support for the best innovative idea proposed by the student from a leap of proposals put forth by various students individually or in group. Objective To develop research aptitude among students. To make students explore further in curriculum and latest technologies To motivate students to pursue their ideas and making dreams come to a reality To channelize a supportive hand to the needy and bright students To provide suitable technical expertise for students in their areas of interest. Context Most of the students in the college are coming from very poor financial background. Students are thus unable to express their abundant talent due to lack of finance. Students from Electronics and Computer Science have to build their ideas in such a platform which is very expensive for them. So they are reluctant to come forward for doing such projects. So the college Research Cell planned to give a financial support to students to express their talents which are beneficial for the society. Practice The institution consists of cutting-edge departments like Electronics

and Computer science. Once in a year, the Research Cell in college issues an open invitation to each and every student to submit a proposal on their idea. Students should submit the proposal within a period of 2 or 3 months. Student can propose any new ideas of his own which should have some social benefit. The idea should be genuine and it can't be copied from other resources. The proposal explaining the objective, scope, its social benefit, estimated expense, methodology etc. is submitted to a committee of senior faculties. They evaluate the proposal according to guidelines on novelty and feasibility. The proposal should contain every aspect of the project ideas. The idea should have a social value. The committee will check the project based on the proposal and evaluate the social impact of the project and its application in day to day life. The committee shortlists the best innovative five project ideas and publishes it in the notice board. The five proposals that are shortlisted should deliver a presentation on their idea in front of senior faculties who will judge the project and evaluate them by awarding marks. The program will be also guested by an eminent personality. After a careful evaluation of all projects by judges, the winner is selected. The selected project will get all the funding needed for successful completion. Also, student will get a memento for their achievement from chief guest. The program is conducted every year under the leadership of research cell. Glaimy Sarah Baby and Susmitha R Vallayil from M.Sc Electronics have received the Srishti award 2018-19 instituted by the Research cell for their project "Money talks". The Srishti programme inculcates research aptitude in students and nurture them to be creative. Students unleash their ideas and become more experimental in the field of science and technologies. Put in other words Srishti is an encouragement, an opportunity for every student to showcase their innovative ideas and to advance himself to the role of inventor by materialising project wonders that are eventually useful to the society as a whole. Evidence of success More interest in science and technology development Learned how to write/script proposals for submission Discovered how blueprint has to prepared Students gained confidence in discussing/presenting the idea conceived in mind with their teachers or department heads Gained confidence in delivering public presentation on stage

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.bpccollege.ac.in/igac/Best%20Practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the college aims to develop into a centre of quality by par excellence in imparting relevant and value-based education to the rural youth. Through inspired teaching, course evaluations, conferences, we keep the lines of communication open. The college fosters personal and professional success through the development of critical thinking, effective communication, creativity and cultural awareness in a safe, serene, sacred and affordable learning community. The college provides community service activities and programs that promote linkages with business, industry and governmental agencies designed to meet the changing needs and promote economic growth. Various workshops and seminars are organized in the college for helping the students to cope with increasing pace and change of modern science and technology. Going beyond the horizons of the textbooks, students can demonstrate their capabilities and update their knowledge. The 21st century skills which are often called 4C's are inevitable for the students for their success. These skills are effectively brought in their comfort zones and when parked in this zone, learning becomes more effective. It is our mission to

promote our learner's skills in their chosen areas of specialization. For the accomplishment of this mission, different steps are followed by the institution. Facilities are arranged for the students to attend online courses such as NPTEL which will help them find more opportunities when they graduate. Field visits and exhibitions are also arranged to let students explore and get accustomed to the needs of industry. In order to mentor the students and to shed their inhibitions, preparatory classes, mock interviews etc are conducted. ASAP cell is keen in helping the students to attain additional skills and to enhance their employability. Collaborations and MoU's with other organizations are established to improve the quality of education and global acceptability. The distinctiveness of college is, we prepare students to excel in all fields of life, creating a perfect combination of academics and extracurricular activities. To complete our mission to make our learners socially committed, morally upright, physically vibrant and spiritually inspired citizens, we introduced various innovative sections.

Provide the weblink of the institution

<http://www.bpccollege.ac.in/igac/Institutional%20Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

1. To offer more certificate and add on courses and to motivate students to join more online courses through NPTEL. 2. To apply for projects funded by external agencies of national and international stature. 3. To apply for new UG and PG programmes and B.Voc Courses. 4. To enhance the use of ICT in teaching learning and evaluation. 5. To organize more extension and outreach programmes to contribute to the rural population 6. To strengthen Infrastructure. 7. To organize more value added programmes through the cells and forums of the college. 8. To obtain funds for green initiatives from government agencies. 9. To publish research journals both in the Science and Arts stream. 10. Adding more books and journals to the college library. 11. To develop more e-contents 12. To organize national/international conferences/seminars/workshops/lecture series. 13. To organize training programmes for students for competitive examinations and placements. 14. To establish collaborations and linkages with organizations. 15. To promote media/industrial visits, on-the-job-training programmes and internship 16. Publication of community news paper, newsletters etc. 17. Organising film festivals, exhibitions, Intercollegiate quiz, management fest, commerce fest etc.